



Statement of the terms and conditions of employment of an overseas domestic worker in a private household in the UK

This form must be completed and signed by the employer, signed by the overseas domestic worker and submitted with the visa application as required by paragraph 159A(V) of the Immigration Rules

Please complete this form in capitals. **All boxes must be completed.**

Name of Employee

Name of Employer

1. Job Title

2. Duties/Responsibilities

3. Date of start of employment in the UK

4. Employer's address in the UK

5. Employee's address in the UK (if different from 4 please explain)

Employee's place of work in the UK (if different from employer's address in the UK)

6. Employee's place of work in the UK (if different from 4 please explain)

7. Rate of pay whilst in the UK per week/month (please state currency):

per day/week (delete as appropriate)

By signing this document, the employer is declaring that the employee will be paid in accordance with the UK National Minimum Wage (NMW) Act 1998 and any regulations made under it for the duration of the employment in the United Kingdom.

8. Hours of work per day/week:

per day/week (delete as appropriate)

a. Free periods per day:

per day

b. Free periods per week:

per week

9. Sleeping accommodation/arrangements:

10. Holiday entitlement :

11. Ending the employment

Employee must give weeks notice if he/she decides to leave his/her job.

Employee is entitled to weeks notice if the employer decides to dismiss him/her.

Employee is employed on a fixed-term contract until (date if applicable)

EMPLOYER SIGNED **DATED**

I accept the conditions of employment as described above:

EMPLOYEE SIGNED **DATED**